

NORTON CANES PARISH COUNCIL

Minutes of Projects Committee held on 14th September 2011 at Norton Canes Parish Office

Present: Cllrs, A.Bernard (Chair) A.Gilbert, P.Gilbert J.Hampshire, S.Harding, J.Bridgen. J Davies, Z.Stretton L.Florence (Clerk)

1. **Apologies:** S.Harding

2. **Minutes of Meeting held on 12th July 2011**

The Minutes of the meeting held on the 12th July were agreed as a true and accurate record.

Proposed: Cllr.A.Gilbert

Seconded: Cllr.P.Gilbert

3. **Matters Arising from the Minutes**

There were no matters arising.

4. **Bus Shelters**

The Clerk reported that confirmation of ownership of the bus shelters had still not been received from the County Council. It was agreed that we should write to the County Council informing them of the ownership of the shelters according to our own information and request that they update their database.

The bus shelters will be cleaned on the 21st September. Cllr.A.Bernard requested to be informed when this has occurred so that she could inspect them.

5. **Public Paths Initiative**

The meeting was informed that we have now received our registration for PSMA which will enable us to access information relating to public footpaths.

Discussion ensued on the production of the information leaflet which would include details of the public pathways in the village. A quotation had been received for £1,870 for the production of leaflets along the similar lines as those produced in Heath Hayes and Wimblebury. It was agreed that it would be a good idea wait to take this matter forward when the website was up and running. Funding needs to be identified to support the financial cost of the production of these leaflets. It was suggested that the public paths should be walked along to ensure that they were clear and to flag anything issues up that arise.

It was agreed to continue the work on the leaflet but that a timetable around this should be implemented to do all the research regarding the maps and walks and identify funding.

6. Burial Ground

A letter has been received from the Holford Group to confirm that they are prepared to consider the proposal put forward by the Parish Council to purchase additional land. No response has been received from the Church regarding the issue of maintenance of any additional land.

Discussion ensued on the provision of additional burial ground and the process for Parish Council's responsibility was explained. Until clarification from the Church is received with regard to the responsibility for the maintenance then this matter cannot proceed any further.

It was highlighted that the District Council are looking outside the District as burial land in all areas is becoming problematic.

7. Skatepark

Cllr.P.Gilbert informed the meeting that it has been confirmed that there is £9,860 in the S106 fund at District Council which he is seeking a decision for this to be released to support the Skatepark. It was agreed that this money should be written into an Agreement for the benefit of the community. The District's view is that the whole park area will require refurbishment and that the Skatepark would form part of this. The location for the Skatepark was discussed. If the refurbishment of the skatepark went ahead and included free standing equipment then when any other work was undertaken on the park area this equipment could be moved.

8. Queens Diamond Jubilee.

Cllr.S.Harding stated that the plans were being discussed for this event and the first stage is to send a letter to all organisations and groups in the village to promote this.

9. Development of land opposite Croft Bakery (Burntwood Road/Brownhills Rd).

Discussion ensued on the proposed memorial garden to be located on the development of this site. Peter Scholes from the District Council is producing some plans for discussion about the type of development. A discussion related to the history of the memorials in the village and that this development would give an opportunity for more people to be able to access an area on Remembrance Day. The issue of what type of memorial this should be as would have to be looked at as something that could not be vandalised.

It was identified that we needed to consult with the village about what the area should be used for and involve the schools in the development of the ideas.

The meeting was informed that there was an opportunity to apply for funding for the development through the Veolia Trust and it was agreed that we should proceed with this application.

Action: Clerk to apply for funding from Veolia Trust.

10. Cema Project

Nothing to report

11. Winter Hanging Baskets

Discussion ensued on winter hanging baskets for this year. It was agreed that due to the poor winter last year the baskets became damaged and it was felt that this sum of money could be better utilised elsewhere in the village.

It was resolved:

All members in attendance voted against purchasing Winter Hanging Baskets for this year.

12. One Stop Information Event

The One Stop Event was attended by Parish Councillors and it was felt to be a very good networking event and important that the Parish is visible at these type of events. Some good questions were asked of the Parish and some people took time to complete questionnaires that were available.

13. Amenity signs for village

The meeting was informed that the Wood turners group in the village had been approached about providing an appropriate sign. They have responded to say that they do not have the right equipment to undertake this type of work. Cllr.A.Bernard said that other options had been looked into and gave details of the information received. Some discussion ensued on where the sign would be sited for best effect. All those who attended were happy with the type of post suggested and agreed that further quotes should be obtained. Cllr.A.Bernard stated that she would be raising the cost of £2,000 to be ringfenced to enable this Project to be timetabled for completion during the Spring of 2012.

14. Christmas Lights

Discussion ensued about the Christmas Lights for this year. The cost for this year is £635 which includes the lights in the tree outside the Co-op. The Co-op have been approached with regard to using their electric supply as last year but they have indicated that they would not wish to support this again as it caused problems as when the lights were switched on it often tripped their own supply. Agreed that an electrician should be asked to look into the supply.

Action: Ask an Electrician to look at alternative supply for the tree lights.

15 Festive Window Competition

Discussion ensued with regard to this event and it was agreed that this should take place again this year. Letters to be sent to all businesses to ask them to support the

competition. Prizes again will be the 3 trophies for 1st, 2nd and 3rd places. Date to be identified for the judging.

16. Lantern Parade

A letter had been sent to the Community Partnership and Schools to work together to enable this event to proceed.

17. Green Communities Report

Cllr.A.Bernard gave feedback on a recent meeting that she had attended. The District Council as part of this initiative are identifying 25 homes in the District to be part of a pilot and Norton Canes is one of the nominations. This would mean that those homes identified would receive so many hours free energy.

Cllr.A.Bernard also stated that the High School have received the literature and are very interested in looking at solar energy. The County Council have an agenda for as many public buildings to be on low energy in the future.

18. Website

The website is under construction and information is being compiled for web developer to include. Discussion ensued about launch of website.

19. Community Speed

The meeting was informed of the costings for the equipment and training. Discussion ensued on the advantages of sharing this equipment with another area and sharing the costs. It was suggested that areas such as Heath Hayes and Wimblebury and Prospect Village should be approached.

20. Date of Next Meeting: To be arranged

Meeting closed at 8.20 p.m.

Signed: Date: