

NORTON CANES PARISH COUNCIL

Minutes of Projects Committee held on 12th July 2011 at Norton Canes Parish Office

Present: Cllrs, A.Bernard (Chair) A.Gilbert, P.Gilbert J.Hampshire, S.Harding, J.Bridgen. J Davies L.Florence (Clerk)

1. **Apologies: Cllr.Z.Stretton**

2. **Minutes of Meeting held on 1st June 2011**

The Minutes of the meeting held on the 1st June were agreed as a true and accurate record.

3. **Bus Shelters** - Clerk reported on the actions taken following the last meeting. A definitive list of ownership of the bus shelters was awaited from the County Council

Clerk informed the meeting that the County Council would be prepared to contribute 25% towards the cost of the new bus shelter purchased for Norton Green Lane.

Discussion took place with regard to the issue of the Brownhills Road (opposite Co-op) bus shelter which had been previously taken down due to the condition which posed health and safety issues. The bus routes have now changed which means that buses are now going along the Brownhills Road every half an year so consideration needs to be given to the installation of another bus shelter. It was agreed that the cost of refurbishing the frame of the old bus shelter should be looked into. Scrap metal value for the bus shelter which was located at Norton Green Lane should be progressed.

The Clerk informed the meeting that she had requested the Lengthsman to clean the existing bus shelters to make them more presentable. He was currently looking into ways of doing this and the meeting felt this should be expedited before the end of the summer. Quotes from other cleaning companies should be obtained for a full clean in readiness for April next year. Suggestion that we should approach business about sponsoring bus shelters/stops in the village.

Actions

- a) **Clerk to write to County Council re reimbursement.**
- b) **Clerk to obtain quotes for reinstallation of bus shelter and new perspex**
- c) **Lengthsman to undertake cleaning of bus shelters before the end of the Summer.**
- d) **Clerk to write to local business re sponsorship**
- e) **Cllr.J.Bridgen to progress the reimbursement for scrap metal value for the bus shelter taken from Norton Green Lane.**

4. **Public Paths Initiative** - Cllr.J.Hampshire informed the meeting that he had made contact with the District and County Councils re the public pathways and had been

told that there was now a new procedure. The Parish have to register with PSMA to enable us to access the information required. The Clerk confirmed that this has been actioned and awaiting confirmation when registration has taken place.

Cllr.Hampshire has found some information relating to pathways in the office but this is dated 1999. As an interim measure Cllr.Hampshire has purchased an Ordnance survey map to enable this to be progressed at a cost of £8.99 and it was agreed that he could be reimbursed for this sum.

Cllr.A.Bernard talked about the information map that had been produced for Heath Hayes Parish Council which had been circulated to all residents. It was agreed that this would be something that the Parish could look at doing for Norton Canes which could promote the public pathways and walks in the village and provide additional information.

It was suggested that when planning the leaflet we could involve members of the community for example Jenny Woodman who has knowledge of the walks in the village.

Action: Clerk to look at costings of the leaflet.

5. **Burial Ground** – Cllr.Z.Stretton had contacted Mr.Tim Holford re possible acquisition of some land adjacent to St.James but he had requested this be put in writing. This has been sent but awaiting response. Cllr.A.Gilbert had spoken to Father Hibbins but there is still no clarification from the PCC re the responsibility for any additional churchyard land.

Some discussion about the costs related to burials and it was suggested that we contact Norton Funeral Directors to see if they would give a breakdown of costs involved in a burial so that we could look at what was included.

At previous meeting discussion had ensued about the S106 money that had been available when the Church Hall site was redeveloped. There is still some confusion as to where this money is located and a delay in the time it is being able to be accessed. Agreed to chase this up through the Barchester Committee.

Action:

- a) **Clerk to make enquiries with Norton Funeral Directors.**
- b) **Clerk to write to the Barchester Committee re S106 funds.**

6. **Skatepark** – Cllr.P.Gilbert gave feedback to the meeting with regard to the redevelopment of the Brownhills Road play area. Cllr.P.Gilbert has had discussions with Tom Walsh at the District Council and they are looking at the development of the whole site which would include the skatepark. He has been informed that consultations will have to take place. Tom Walsh has agreed to go back over all the deeds relating to S106 funding in the village and let us have the information.

7. **Queens Diamond Jubilee** –. Cllr.A.Bernard informed the meeting that she had spoken to Wendy McGreevy from Friends of Norton Canes group who had previously organised the fun day for the Royal Wedding in April. It had been suggested that the event for the Queens Diamond Jubilee take place on the 5th June at the Community

Centre which would be a joint venture between the Parish Council and the Friends of Norton and outlined what had been put forward that the event would be for about 100 children aged 5-12 with under 5's have to have parent supervision. The cost would be £2.50 which could cover the costs of activities and food. A craft fayre could be included and also the possibility of some fairground rides in the grounds of the Community Centre.

Some discussion took place on these arrangements but it was felt that this event needed a more higher profile and that as a Parish Council we had an opportunity to plan something that would be inclusive for the whole community. It was suggested that all the groups in the village should be contacted to enable them to have input into this event.

It was agreed that a sub-committee for the event should be implemented and that this should be discussed at next full Council meeting. Cllrs. John Hampshire and Sheila Harding agreed to be on the sub-committee. The costings for the commemorative coins need to be available before the end of October/November to build this into the budget for 2012-13.

It was resolved:

All members of the Projects Committee that were present agreed with this proposal.

8. Development of land opposite Croft Bakery (Burntwood Road/Brownhills Rd).

It was agreed that this should be an agenda item for next full Council meeting. Cllr. S. Harding gave information to the meeting about what the Friends of Norton Canes had been involved in and what had been suggested such as a Mining and War memorial. It was also highlighted that Alan Dean had previously been involved in an information board for the village but this had never been put before the full Council and no one seemed to be aware of this. It was suggested that Alan Dean be invited to a future meeting to discuss what he has developed.

Action: Clerk to invite Alan Dean to a future Council meeting.

9. Cema Project – Cllr. S. Harding gave an update of where Friends of Norton Canes were at with this project. They are in the process of identifying funding streams but require letters of support.

10. One Stop Information Event -. this event is taking place on the 15th August. The Parish Council have agreed to have a table at the event and now needs to co-ordinate what can be included. It was agreed that we could use the opportunity to get feedback from the Community and for this purpose a suggestion box was put forward. Cllrs. A. Gilbert and A. Bernard together with the Clerk would meet to discuss ideas and put a rota together for Councillors to attend the event.

11. Amenity signs for village – the Woodworking group have been contacted to ascertain if they could help produce a wooden fingerpost but they have indicated that do not have the resources to enable them to develop something like this. Discussion

ensued on how we take this forward. Cllr.J.Davies suggested that the company who had produced the posts for the hanging baskets may be able to help.

Action: Clerk to locate the paperwork for the posts for the hanging baskets and make contact

12. **Green Communities Report** - Cllr. A.Bernard gave feedback on the meeting she had recently attended. The District Council have put forward 20 houses for a trial period and are targeting Norton Canes. The High School are keen to support the Project and it was agreed that the Parish Council should support the initiative.. Cllr.A.Bernard will continue to be the representative on this group and feedback.
13. **Website** – this is an agenda item for full Council meeting in August.
14. **Community Speed watch** - an enquiry had been made to Prospect Village to ascertain if they were using their equipment but were informed that they are relaunching their initiative. We therefore need to look for funding to purchase the equipment. It was agreed that we would write to the Community Partnership to consider funding towards this initiative in the village.
15. **Lantern Parade** – Cllr.AGilbert informed the meeting that a letter had been received from the District Council stating they would not be able to financially support Lantern Parades in the area this year. Discussion ensued on this event which had proved very popular in its first year. It was suggest that this be looked into at a future meeting. It was felt that there were still resources left from last year which could be utilised and there were also people who were trained at the workshops. The event was rushed last year and with better planning in advance this could be an event that could be co-ordinated with the library, schools etc.
16. **Date of Next Meeting: To be arranged**

Meeting closed at 8.10 p.m.

Signed: **Date:**