

NORTON CANES PARISH COUNCIL

Minutes of Projects Committee held on 29th November 2010 at Parish Office

Present: Cllrs N.Booth, L.Bullock, J.Bridgen, T.Hurl and A.Bernard
L.Florence (Clerk)

1. **Minutes of Meeting held on the 4th October 2010**

The Minutes of the meeting held on the 4th October 2010 were signed as a true and accurate record.

2. **Matters Arising from the Minutes**

All matters for consideration are on the agenda.

3. **Bus Shelters**

The Clerk raised the issue of the quote for the bus shelters because she felt it needed further authorisation as the cost is in excess of what was agreed at the full Council meeting on the 17th November where it was agreed to proceed with the purchase.

The quote received from Queensbury shelters for 1 Warwick style bus shelter plus the removal of the existing shelter is £3,583.00. Discussion ensued and it was agreed that this item should be proceeded with.

Action: Clerk to place order for the bus shelter as discussed.

4. **Cema Project**

A letter had been received from Sheila Harding a resident in the village who was working with the Community Partnership to look at a Project to develop the Cema to provide an area where people can walk with fitness equipment installed which contributes to the healthy well being agenda. They are seeking funding with the Partnership and have already had meetings with the District Council.

They wish to approach the Parish Council for its support for the Project but also requesting a contribution in terms of the Lengthsman's hours in checking the fitness equipment. Discussion ensued on what this would mean in terms of additional hours and also the accountability for these checks should someone be injured.

It was agreed to write to give support to the Project in principle but need to find more information regarding the details of the Project before committing further.

5. **St.James Church**

A request has been made for the Parish Council to support the renovation project for St.James Church. The Church itself are applying for funding to enable the work to be carried out but they have to match fund this and need to raise £2,000. They have a shortfall of £700 to enable the application to go ahead and looking for this to be supported by the Parish. If this was approved and the application was not successful then this sum of money would be reimbursed to the Parish.

Discussion ensued on the Project and the feeling of those members present was that the Church should be preserved as a historic building and that the Parish should support this financially as a one off.

Action: Clerk to confirm that the Parish agree to support the Project and will contribute the sum of £700 as a one off contribution.

6. **Koncas**

A copy of a letter of resignation has been received from June Davies who intends to cease her involvement as a volunteer with Koncas in February 2011. It was agreed that a meeting should be arranged to ascertain what the plans are for the future of Koncas post February 2011 and consider the implications for the Parish Council.

The Staffordshire County Council legal department have prepared a Joint User Agreement reflecting the terms and conditions of the agreement and this was awaiting signature.

7. **Christmas Lights**

Cllr.Booth gave an update on the Christmas lights for the village.

8. **Festive Window Competition**

Letters have been sent to all businesses in the village re Festive Window Competition. This will be judged on the 6th December. Ray Smythe and Cllrs J and A Bernard have been asked to judge the competition.

9. **Lantern Parade**

Lantern Parade will take place on the 7th December. Workshops taking place at the Partnership/Library to make the lanterns which has been funded by the C & LP.

10. **Burial Ground**

Meeting was informed that a letter has been sent to Lichfield Diocese re a meeting to discuss the future of burial ground at St.James. Some discussion

about whose responsibility it is to look at future provision. Parish Council will also be exploring with Tim Holford the possibility of acquisition of land at the rear of current burial ground at St.James.

11. **Date of Next Meeting:** To be arranged.

Meeting closed at 7.35 p.m.

Signed:

Dated: