

NORTON CANES PARISH COUNCIL

**You are hereby summoned to an Annual General Meeting
of the Parish Council.**

**To be held on Wednesday 16th May 2012
commencing at 7.00pm
at The Library Norton Canes**

A G E N D A

- 1. Apologies**
To receive any apologies that may be forthcoming.
- 2. Chairman of the Council**
To elect the Chairman of the Parish Council for the ensuing municipal year.
- 3. To receive the Chairman's Declaration of acceptance of office.**
- 4. Vice Chairman of the Council**
To appoint the Vice Chairman of the Parish Council for ensuing the municipal year.
- 5. Committees of Council**
To elect the Chairman, Vice-Chairman and Members of the various standing committees of the Council.
 - a) Planning Committee
 - b) Projects & Village Enhancement Committee
 - c) Norton Aluminium
 - d) Audit & Governance
- 6. Appointment of representatives on Outside Bodies**
 - a) Poplars Liaison Committee
 - b) Chase Parish Councils Liaison Committee
 - c) Standards Committee

PUBLIC PARTICIPATION – 30 MINS.

- 7. Declaration of interests**
- 8. Minutes of the Parish Council and Matters from the meeting held on the 18th April 2012**
- 9. Annual Return and Audit Report**
To receive the annual return and audit report for 2011/12.
- 10. Police Report**

- 11. Reports from Councillors**
- 12. Reports from Committees**
- 13. Chairman's Announcements & Correspondence**
To receive incoming and outgoing post.
- 14. Authorisation of Accounts**
 - (a) To authorise accounts for May 2012
 - (b) To review signatories for the Parish bank accounts.
- 15. Date of Next Meeting – 20th June 2012**
- 16. Items for information for future agenda.**

L.M.Florence, Clerk

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